

**OTS 618 LOCAL SAFETY POLICY
LESSON PLAN**

2 periods

Introduction

As written in the NL(8), paragraph 4.07, The PRIMARY DUTY of all Navy League Cadet Officers and Instructors is the SAFETY and WELL-BEING of Cadets in their charge! In everything we do, and what the cadets do, we must consider the aspect of safety.

Training safety factors

Are you teaching the safest method?

Are you ensuring the cadets practice safely?

On-water activities safety considerations are included in the NL(76)

Are the cadets wearing suitable clothing for given environment?

ie. Clothing for sailing would be different than training indoors.

Supervision of cadets

Most importantly, cadets are supervised at all times, by a screened volunteer.

According to the NL(8), the ratio of cadets to an officer is 1 to 15. This can be lowered to 1 to 10 (or lower) if the situation warrants. ie. For hands-on training.

Always ensure there are both female and male Officers present when you have both female and male cadets present.

Commanding Officer's Safety Policy

As a minimum, the Navy League "Cadet Safety Policy" should be included;

1. The well-being and safety of cadets is the first priority of the Navy League Cadet and Sea Cadet Programs.
2. Safety Briefings shall be included in all activities where there is a risk to the cadet.
3. Cadets shall be encouraged to work in pairs and groups wherever possible.
4. Cadets should never be placed in a situation of one-on-one contact with officers or volunteers, except where such contact is unavoidable (i.e. A cadet wishes to make a revelation).

Other aspects which can be included;

5. Procedures for safe usage of a specific training aid.
6. Regular inspections of training aids.
7. If your Corps is using a DND facility, their Safety procedures, or policy.
 - Your staff may have to be trained in or at least aware of their policy.
8. The procedure for reporting unsafe findings/situations.

Discussion (optional)

Have the candidates brainstorm in groups, and then report their findings to the whole class.

- Develop a safety checklist for given scenarios. Some suggestions;
 - Annual Inspection
 - Summer Camp
 - Participation in the local parade
 - Instruction of rifle drill
 - Etc...